

# Donte Henley

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## About Me

I am a proficient and creative WordPress developer with a strong history in website management and development. I have experience in development using the mobile first method as well as making sure that the site is following the best SEO guidelines for today's standards. Dedicated to superior customer service at all levels from the first meeting with a client to the website maintenance after launch.

## Skills

Wordpress Development, Custom Wordpress Theme and Plugin development, HTML5, CSS3, JavaScript, JQuery, PHP, MySQL, Photoshop, Back-end Web Development, Mobile Development and Optimization, E-Commerce, Project Management, Customer Support

## Experience

Prime Concepts Group - Lead Web Developer

2017-2020

As the lead developer for Prime Concepts group I had a number of responsibilities to fulfill. My main job duty was to develop websites from either Adobe Photoshop or Adobe XD files using a custom theme per project. I have developed numerous types of site ranging from personal brands, E-commerce, membership sites, bank sites and many more. I am also responsible for managing freelance developers quality and workflow. On top of the day to day project developments I have helped with several initiatives for the company such as:

- Establishing a support system to handle client requests and work order tickets.
- I identified that numerous clients were in need of consistent updates and work orders, and I created a maintenance program where we continuously kept the sites up to date. Within a year we had more than 20 clients signed up for the newly established maintenance plan.

My role as Lead Web Developer at Prime Concepts group evolved from more than just developing web sites, I also handled all client communications for the project once it left design and entered development. I communicated with the client and the team to make sure that we had all the assets we needed from the client to ensure smooth development, as well as communicated closely with the designer and copywriter to make sure the project was on track to meet our company standards. This particular role helped grow my project management skills.

I also was in charge of handling all support tickets that came through the support system. This involved constant communications with past clients to ensure that their website was working for them. This involved helping troubleshoot issues with a client over the phone to doing mini projects to help build on their already existing website. I was in charge of setting timelines, collecting information to make sure the client was being billed, as well as communicating any of the clients needs to the team.

Freelance Web Developer

2013-Present

As a freelance Web Developer I have worked with various clients creating web pages for different reasons. I have worked with project leads and also one on one with business owners to provide quality websites for their needs. I have worked with clients to redesign outdated websites to use more current practices and design. I have a lot of experience taking PSD's and turning them into beautiful websites either using Wordpress or straight HTML and CSS. I am a flexible worker and always learning new skills.

- Crystal Wells (Sock Money Marketing) 2015-2017

I worked with a small team of individuals in a remote environment to deliver quality websites to our clients. Crystal acted as the project manager, and I was able to communicate with our graphic designer who lived in another country for various projects.

- Shannon Aviles (More Than Publicity) 2014-2015

I acted as the whole beginning to end team by myself, creating the design and developing the page on wordpress.

#### U.S Army Reserves

2006-2017

I maintained medical and personnel records for over 50 Soldiers within a warehouse. I was accountable for filing important paperwork and also inputting them in each Soldier's file. I was also held accountable of making sure every soldier was notified and attended medical visits and had the necessary paperwork to be processed if needed. I solved questions about soldiers pay problems or routed them through the necessary people. I also scanned and help build promotions packets for soldiers to submit to be promoted into the next pay grade. I came in the job with very little experience and was able to learn very quickly to make the mission a success.

#### Universal Cheerleading Association

2006-2012

As an AACA certified instructor for the biggest cheerleading company in the world, Universal Cheerleaders Association or UCA for short, I taught high school and college athletes appropriate techniques and safety in cheerleading. I also participated in facilitating special cheerleading and dance events hosted by UCA.

### Education

#### Full Sail University

2012-214

I attended Full Sail University where they gave me the proper building blocks to become a Web developer. They provided me with knowledgeable teachers in my field that were able to provide answers to any questions I threw at them as well as much hands-on experience with the web development process. I was able to grasp not only the core knowledge of building websites the knowledge on how to seek out answers to questions that have yet to be answered.

#### Coffeyville Community College

2007-2009

I attended Coffeyville Community College on a cheerleading scholarship, where I received my Associates degree in Computer Systems Technology. I learned a good base knowledge of almost every aspect of being on a computer there. With the exception of one or two classes I finished taking almost every computer class they offered.

### Portfolio

Due to my exclusive work with an agency for the past 3 years I am not allowed to publicly display any works that I have completed with them. I am able to disclose them privately upon request.

### References

References are available upon requests